

Cabinet Minutes

Date: 19 September 2016

Time: 7.00 - 7.47 pm

PRESENT: Councillor Ms K S Wood (Executive Leader of the Council - in the Chair)

Councillor Mrs J A Adey	- Cabinet Member for Community
Councillor D H G Barnes	- Deputy Leader and Cabinet Member for Engagement and Strategy
Councillor D A Johncock	- Cabinet Member for Planning
Councillor Mrs J D Langley	- Cabinet Member for Housing
Councillor D A C Shakespeare OBE	- Cabinet Member for HR, ICT and Customer Services
Councillor Mrs J E Teesdale	- Cabinet Member for Environment
Councillor D M Watson	- Cabinet Member for Finance and Resources
Councillor R Wilson	- Cabinet Member for Economic Development and Regeneration

By Invitation

Councillor M Hussain JP	- Chairman of the Council
Councillor Mrs W J Mallen	- Deputy Cabinet Member for Environment
Councillor G Peart	- Deputy Cabinet Member for Finance and Resources
Councillor R Raja	- Leader of the Labour Group
Councillor S K Raja	- Deputy Cabinet Member for Community
Councillor A Turner	- Deputy Cabinet Member for Planning

Also present: Councillor T Lee

25 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors S Broadbent (Deputy Cabinet Member for Economic Development & Regeneration), D Carroll (Deputy Cabinet Member for Housing), M Knight (Leader of the East Wycombe Independent Party) and S Saddique (Deputy Cabinet Member for HR, ICT & Customer Services).

26 MINUTES

RESOLVED: That the minutes of the meeting of the Cabinet held on 11 July 2016 be approved as a true record and signed by the Chairman.

27 DECLARATIONS OF INTEREST

There were no declarations of interest.

28 CABINET RESPONSES TO THE BUDGET TASK AND FINISH GROUP RECOMMENDATIONS

The report before Cabinet detailed the Cabinet responses to each of the outstanding Improvement and Review Commission's Budget Task and Finish Group recommendations. In February 2016, some of the recommendations of the Group's review of the budget position had been considered by Cabinet as part of the 2016/17 budget setting and it was agreed that a report responding to the outstanding recommendations should be presented to a future Cabinet.

Thanks were expressed to the Budget Task & Finish Group Members for all their hard work.

Cabinet summarised the responses to each of the recommendations and Members noted that the reasons for changing or rejecting certain recommendations had been detailed in the report.

The following decisions were made to formally respond to the recommendations made by the Budget Task and Finish Group.

RESOLVED: That the proposed recommendations that had been contained in the February 2016 Budget Task and Finish Groups report to Cabinet be noted and the Cabinet responses in the report agreed.

29 2016/17 SERVICE PERFORMANCE REPORT - QUARTER 1 (APRIL - JUNE)

A summary of the year to date position for the Council's performance at service level (local performance indicators), was presented to Cabinet for review, together with frontline facing key measures performance details. Cabinet also reviewed the report which detailed the exception and key issues for any performance measures which were not on target.

Thanks were expressed to the staff for their hard work in achieving the performance results.

It was noted that a new reporting format had been introduced to streamline the quarterly performance data reports.

The following decision was made to review the performance position as at 30 June 2016 to ensure that the Council was performing at the appropriate level.

RESOLVED: That the summary of the year to date outturns (April – June) for service performance be received and noted.

30 BUDGET MONITORING REPORT TO 30TH JUNE 2016 (MONTH 3)

The budgetary position to the end of June 2016, including the Repairs and Renewals Fund, Major Projects spending and the position on Section 106 and Community Infrastructure Levy (CIL), was presented to Cabinet for review. Cabinet also considered the actions set out in the report and whether any further action was necessary.

An addendum to Appendix A had been circulated to Members prior to the meeting.

The following decision was made as the Cabinet approved a budget each year within the context of a Medium Term Financial Strategy to achieve the Council's priorities. Regular monitoring reports were submitted to Cabinet for review during the financial year, with management actions highlighted to ensure that Cabinet could assess whether any further action was required.

RESOLVED: That the current budgetary position at the end of June 2016 be noted and the actions already taken and those proposed be supported, in order to ensure that the budget was achieved.

31 MEDIUM TERM FINANCIAL POSITION UPDATE 2017/18 AND BUDGET PROCESS

The report before Cabinet provided an update on the medium term financial projection for the Council's General Fund Revenue account to 2022/23, including the key budget assumptions which required Cabinet approval.

It was noted that the Council's Medium Term Financial Forecast would be used to shape the development of budget proposals for 2017/18 and to inform policy decisions within the overall financial funding framework. It was recognised that there continued to be a significant amount of uncertainty with regards to the level of funding from central government, with regards to the Business Rates system.

The following decision was made as under the Council's Constitution and Budget Strategy, the Council reviewed and set a balanced budget each year in line with the corporate priorities.

RESOLVED: That (i) the updated financial projection for the Council's General Fund Revenue account as set out in Appendix A to the report until 2022/23, including the key assumptions and forward budgetary implications be noted; and

(ii) the proposed budget timetable as set out in Appendix B of the report for 2017/18 be noted.

32 CIL STRATEGIC BROAD ALLOCATIONS

Cabinet approval was sought to agree the proposed schemes for Community Infrastructure Levy (CIL) funding for the next three years. Members considered the indicative programme of priority projects that had been set out in Appendix A of the report. The proposals would address the impact of new development and support the development of the area.

The following decision was made to set the broad priorities of the Council for CIL funding between 2017/18 to 2019/20 to enable infrastructure planning and delivery to support housing growth and economic regeneration.

RESOLVED: That (i) the proposed broad allocation of CIL for 2017/18 to 2019/20 as set out in Table 2 of the report be approved;

(ii) the indicative list of priority projects for implementation over the next three years outlined at Appendix A of the report be noted;

(iii) delegated authority be granted to the Corporate Director in consultation with Head of Planning & Sustainability and the Cabinet Member for Planning & Sustainability to release received funding to capital education and health projects up to the amounts set out in Table 3 of the report when project plans are submitted after the service provider has signed off an approved business case;

(iv) it be noted that a detailed programme of spend in the “Physical and Green Infrastructure” category would be brought forward to Cabinet for approval as part of the Council’s Capital Programme, usually in February each year; and

(v) all approved projects and funding be added to the Council’s Major Projects Programme.

33 FILE ON ACTION TAKEN UNDER DELEGATED AUTHORITY

Cabinet received the following files on actions taken under delegated powers:

Community C/39/16 – C/44/16

Economic Development and Regeneration EDR/01/16

Environment E/4/16

Finance F/29/16

Housing H/4/16

Leader L/5/16 – L/6/16

Planning & Sustainability PS/08/16 – PS/10/16

EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That the Press and Public be excluded from the meeting during consideration of the following items as they contain exempt information as defined in Regulation 4(2)(b) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, more particularly as follows:

Minute 34 - Proposed Cabinet Responses to the ICT Task and Finish Group Recommendations

Minute 35 - Broadband Update

Information relating to the financial or business affairs of any particular person (including the authority holding that information) (Paragraph 3, Part 1 of Schedule 12A, Local Government Act 1972)

(The need to maintain the exemption outweighs the public

interest in disclosure, because disclosure could prejudice the Council's position in any future tender process or negotiations)

Minute 37 - File on Action taken under Exempt Delegated Powers

Community sheet no: C/3/16

Economic Development and Regeneration sheet nos: EDR/44/16 – EDR/59/16

Leader sheet no: L/1/16

Information relating to the financial or business affairs of any particular person (including the authority holding that information) (Paragraph 3, Part 1 of Schedule 12A, Local Government Act 1972)

(The need to maintain the exemption outweighs the public interest in disclosure, because disclosure could prejudice the Council's position in any future tender process or negotiations)

34 PROPOSED CABINET RESPONSES TO THE ICT TASK & FINISH GROUP RECOMMENDATIONS

The report before the Cabinet detailed the Cabinet response to each of the Improvement and Review Commission's Information Communication Technology (ICT) Task and Finish Group recommendations. In July 2016, the recommendations of the Group had been presented to Cabinet for consideration.

Members thanked the ICT Task and Finish Group for all their hard work on producing the recommendations.

The following decisions were made to formally respond to the recommendations made by the ICT Task and Finish Group.

RESOLVED: That (i) the proposed recommendations that had been contained in the July 2016 ICT Task and Finish Groups report to Cabinet be noted; and

(ii) the Cabinet responses set out in the report be agreed, with the following amendments:

- Recommendation 2.4.7 – in the proposed response column, delete “not agreed” and replace with “partially agreed”; and
- Recommendation 3.3 – proposed response column to read “Agreed by Cabinet but noted that this will be for the Improvement & Review Commission to take forward as one of their Task and Finish Groups”

35 BROADBAND UPDATE - AUGUST 2016

Cabinet had before it a comprehensive report setting out proposals to acquire funding to enhance digital infrastructure coverage across the District.

The following decision and recommendation was made to improve the quality of life in local communities by promoting inclusion and access to services and opportunities and to provide infrastructure for business growth within the District.

RESOLVED: That (i) Digital Infrastructure be a key priority for the District; and

(ii) that additional funding as set out in paragraph 3 of the report for Digital Infrastructure in Wycombe be made available to enable match funding from BDUK.

Recommended: That the additional funding set out in paragraph 3 of the report be made available and the budget revised accordingly. An application for Community Infrastructure Levy (CIL) would be considered as part of the CIL allocation process. In the event that other projects were prioritised the additional amount would be funded from general fund working balances.

36 PARKING

This item was withdrawn prior to the meeting.

37 FILE ON ACTION TAKEN UNDER EXEMPT DELEGATED POWERS

Cabinet received the following files on exempt actions taken under delegated powers:

Community: C/3/16

Economic Development and Regeneration: EDR/44/16 – EDR/59/16

Leader: L/1/16

Chairman

The following officers were in attendance at the meeting:

Karen Satterford	- Chief Executive
Ian Hunt	- Democratic Services Manager
Catherine MacKenzie	- Principal Democratic Services Officer